

THE CORPORATION OF THE TOWNSHIP OF LA VALLEE
BY-LAW NO. 1388

Being a By-Law to accept the Use of Corporate Resources for Election Purposes Policy.

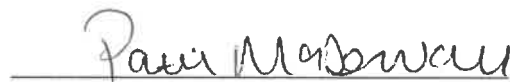
WHEREAS Section 88.18 of the *Municipal Elections Act, 1996* as amended requires that before May 1 in the year of a regular election, municipalities establish rules and procedures with respect to the use of municipal resources during the election campaign period.

NOW THEREFORE the Council of The Corporation of the Township of La Vallee enacts as follows:

1. The Reeve and Clerk are hereby empowered and authorized to execute on behalf of The Corporation of the Township of La Vallee, affix the Seal of the Corporation, and deliver the attached Policy known as SCHEDULE "A", to this By-law and forming part of this By-law, in accordance with the terms and conditions therein.
2. This By-Law shall come into force and take effect upon the final passing thereof.

THIS BY-LAW READ A FIRST, SECOND, AND THIRD TIME AND FINALLY PASSED THIS 8th DAY OF APRIL, 2026.


Reeve


Clerk

SCHEDULE A

POLICY AND PURPOSE

This Policy is to clarify that the provisions of the *Municipal Elections Act, 1996*; the *Municipal Elections Modernization Act* as it applies to all election Candidates, including Members of Council.

SCOPE

The purpose of this policy is to clarify that Members of Council are required to follow the provisions of *Municipal Elections Act* and that:

- No member shall use the facilities, equipment, supplies, services, staff or other resources of the municipality (including newsletters and budgets) for any election campaign or campaign related activities.
- No member shall use the services of persons during hours in which those persons receive any compensation from the municipality.
- No member shall undertake election campaign related activities on municipal property during regular working hours.

APPLICATION

This policy is applicable to all Candidates, including Members of Council.

SPECIFIC POLICY

In accordance with the provisions of the *Municipal Elections Act, 1996*:

1. Corporate resources, assets or funding may not be used for any election related purposes.
2. Staff may not canvass or actively work in support of a municipal candidate or party during normal working hours unless they are on a leave of absence without pay.
3. Members of Council and candidates may not use any municipally provided facilities for any election related purposes. Neither campaign related signs nor any other election campaign related material will be displayed in any municipal facility or on any municipal property.
4. The following be discontinued for Members of Council from the day prior to Nomination Day in a municipal election year to Voting Day:
 - a. The ordering of stationery, business cards, etc.;
 - b. Print or distribute any material paid by municipal funds that illustrates that a candidate or any other individual is registered in any election or where they will be running for office;
 - c. Profile (name or photograph), or make reference to, in any material paid by municipal funds, any individual who is registered as a candidate in any election;

- d. Print or distribute any material using municipal funds that makes reference to, or contains the names or photographs, or identifies registered candidates for municipal elections; and that minutes of Council and Committee meetings be exempt from this provision.
5. Members of Council are responsible to ensure that the content of any communications material, including printed material such as newsletters, advertising, etc. funded by the municipality is not election related.
6. Members of Council may not print or distribute any election related matter using municipal funds;
7. Web sites or domain names that are funded by the Municipality may not include any election campaign related material. Except for, one municipal website page will be devoted to the election and can include the names of certified candidates.
8. The Municipality's voice mail system may not be used to record election campaign related messages, including its email system, to distribute election campaign related messages, including its email system, to distribute election campaign related correspondence;
9. The Municipality's logo may not be printed or distribute on any election campaign related materials or included on any election campaign related website, except in the case of a link to the Municipality's website to obtain information about the municipal election;
10. Photographs produced for and owned by the Municipality may not be used for any election purposes;
11. These policies also apply to an acclaimed member or a member not seeking re-election.

ENFORCEMENT

12. In accordance with the Municipal Elections Act, 1996, the Clerk is authorized and directed to take necessary action to give effect to this policy.

LIMITATION

13. Nothing in this Policy shall preclude a Member of Council from performing their job as a Council Member, nor inhibit them from representing the interests of the constituents who elected them.

IMPLEMENTATION

14. This policy shall become effective immediately upon approval by Council.
-

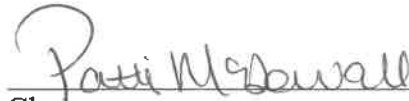
POLICY JUSTIFICATION

15. It is necessary to establish a policy on the appropriate use of corporate resources during an election period to protect the interests of both the Corporation and the Members of Council. The Municipal Elections Act, 1996 prohibits a municipality from making a contribution to a candidate. The Act also prohibits a candidate, or someone acting on the candidate's behalf, from accepting a contribution from a person who is not entitled to make a contribution. As a contribution may take the form of money, goods or services, any use by a member of Council of the Corporation's resources for his or her election campaign would be viewed as a contribution by the municipality to the Member, which is a violation of the Act.

APPROVED this 8th day of APRIL, 2026.



Reeve



Clerk